



RVS TECHNICAL CAMPUS – COIMBATORE

Accredited by NAAC, Approved by AICTE New Delhi & Affiliated to Anna University Chennai
Kumaran Kottam Campus, Kannampalayam, Coimbatore – 641 402

Write up (1000 words) for 2020-2021 Academic year

- RVS Technical Campus aims to be a foremost research and teaching institution in the education field. For the success of that the management follows number of policies and practices. The maintenance of physical and academic facilities is carried out by the maintenance committee set up by the IQAC cell with Principal approval.
- The committee carries the maintenance in all areas in a day to day as well as weekly/monthly basis.
- Building maintenance team prepare a list of repair works/new construction works with budget for every academic year. After getting permission from Principal, The budget is forwarded to management approval. Once approved by the management, the engineer carry out the repair works/new construction works. The engineer/supervisor monitors the works. As per the agreement, the amount is given to the engineer/supervisor. On weekly/monthly basis salary is given to labours. After completion of the works, the maintenance team collects and files the documents like layout, plan, approval drawing, bills and stability certificate.
- The department HoD's and faculty maintain department related documents. The class advisors maintain the master attendance for their respective classes. The faculty maintains both theory and laboratory log books and course file. Department exam cell coordinator files the examination related documents such as result analysis of unit test and internal assessment test, web portal entry and students individual data. The department library also maintained by non-teaching faculty with maintenance register. The furniture details of the department and class rooms are maintained in the concerned departments. If any grievances are found in the department, requisition letter/permission letter is forwarded to office with Principal and HoD's signature. The office manager arrange technician and rectifies the grievances. The department, classroom and laboratories are cleaned periodically with sweepers under a supervisor. The functioning of the department is monitored by IQAC team.


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- The concerned department lab in charges verifies and updates their laboratory stock register, maintenance record, consumables and non-consumables register for every semester. The laboratory manual is prepared by the lab handler and distributed to the students after getting verification from the HoD's. Students in and out register maintained in the concerned laboratories. Equipment's/instruments damaged/lost are entered in maintenance record. For the purchase of the consumables for the laboratory, the lab in charges prepares a deficiency list with budget and submits to the office with HoD and Principal signature. After purchase, the consumables are entered in stock register. The entire laboratory documents are verified by HoD and Principal for every semester periodically. The laboratories machines/equipment's are cleaned and oiled with the help of lab technician as per HoD's guidance. The IQAC cell ensures the above details periodically.
- The central library is maintained by librarian with adequate staff members. The subscription of Newspaper, e – books, text books and reference books, journals and other articles are recorded in the library software. Maintenance register and bar code scanner is maintained to record the faculty and students attendance. The cleanliness of the library is ensured by the librarian and HoD. Library maintenance is done by management by providing a provision of the budget. Library software is maintained by AMC. Disinfecting and keeping library clean is done frequently by library staff.
- The sports department of the college is meritorious. The running track is maintained and used by staffs and students. Maintenance of that facility is done with the help of the management. The Physical director maintains the sports things in a register. He also ensures the cleanliness of the playground and tracks. The indoor sports equipment's are maintained in separate sports complex. If any requirements are needed, physical director forward a letter to the purchase department through IQAC cell with Principal signature. The purchased sports things are recorded in stock register.
- The maintenance and cleaning of the in and around college area, classrooms, floor area and furniture's are done with sweepers under a supervisor. A register is maintained and verified by the HoD's and Principal.
- The college provided an adequate number of computers with internet facility. Utility software is distributed in all the locales like office, laboratories, library, departments etc. The ICT smart classrooms and all those computer related facilities are maintained by the technically skilled


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experts appointed by the management. The maintenance of computers and projectors are maintained by a system administrator. The requirement of computers and its accessories for the department are prepared and submitted to the Principal through HoD's. The software installation, license and system upgrade are done by the system admin. Wi-Fi and network related works also maintained by the data center.

- CCTV camera is installed and is regularly monitored by a system admin. The students are charged for the laboratory expenses at the time of admission as suggested by the statutory body and in addition to that non-salary grants are allocated for the maintenance of the laboratories and the classrooms which are a part of teaching – learning process.
- For the maintenance of water purifier, finger printer reader, copier and Air Conditioner (AC) Annual Maintenance Contract (AMC) is done with industry. The supervisor contacts the AMC team if service/repair works are needed. The AMC works are monitored by the supervisor and reported to the IQAC cell and Principal.
- The security system of the college is monitored by a Chief Security Officer (CSO). The people or parents who want to meet the Principal/HoD and for any other purpose are allowed to enter into the college after entering their details in the maintenance register. Every day the register is verified and signed by Principal.
- Building maintenance, electrical and plumbing related maintenance is expenditure is met from budget gained by college from different sources.
- The supervisor/gardener appointed by the institute maintains the garden. The lawn mowing and edging, weeding, pruning and clearing up of leaves, especially in the autumn season are done on daily basis with sweepers. The supervisor monitors the works regularly.
- The safety equipment maintenance in charge is responsible for the purchase and maintenance of safety equipment's such as first aid box and firefighting equipment. He monitors and ensures the working condition and expiry date of firefighting extinguisher.


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Director
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PRINCIPAL



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4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

S. No	Description
1.	Civil Maintenance
2.	Building Maintenance
3.	Maintenance of Department
4.	Maintenance of Laboratories
5.	Maintenance of Library
6.	Maintenance of Sports complex
7.	Maintenance of Computers
8.	Maintenance of Class Rooms
9.	Annual Maintenance Contracts
10.	Fire Fighting Equipments
11.	Security and Garden Maintenance


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Policy / Procedure for Campus Maintenance

Civil Maintenance:

The documents of academic building and hostel building are maintained properly.

Building Maintenance:

RVS TCC maintains a list of buildings to be maintained. The building maintenance is decided based on the discussion with Principal or any other Authority. Repair works are done during college holidays and minor works are carried out when required without disturbing the academic activities. Building maintenance is comprised of plumbing, painting, carpentry and minor construction. The maintenance operation will include all components and systems in the areas like Class rooms, seminar halls, tutorial halls, carpet, floors, walls and ceilings, Doors exterior/interior, Window and Hardware, Restrooms/Plumbing fixtures (Commode, Lavatories, Urinals, restroom partition, mirrors, exhaust fans). Building Maintenance in-charge prepare a schedule for Building inspection. On completion, the inspection observations and actions initiated along with the date are recorded.

Maintenance of Department:

The maintenance of department is carried out by the Head of the Department with the appointed technical staff. The technical staff is accountable to the HOD and efficiently organizes the workforce, maintaining duty files containing details about their individual floor / assigned responsibilities.

Maintenance of Laboratories:

The lab in charge maintains the respective laboratories with the help of lab technician under the instruction of the HODs. As per the university requirement, the instruments which need service are communicated to the equipment supplier after getting permission from the HOD and Principal. The technician from the equipment supplier inspects the lab and gives quotation. After getting approval from the concerned person repair works are done. Every department maintains a stock register for the available equipment and their maintenance. Stock verification is conducted annually at the end of every year. The Housekeeping team adequately employs the in-house staff to meticulously maintain hygiene, cleanliness, and infrastructure on the campus to provide a congenial learning environment. Classrooms, Staffrooms, Seminar halls, and Laboratories, etc. are cleaned and maintained regularly by housekeeping staff assigned for each floor.

Maintenance of Library:

The library is maintained with a librarian and adequate number of trained staffs. Besides the central library, every department has its own library at the department level. The functioning of the library is automated with the use of library software. Barcode-based membership and issue of books are maintained. An annual stock verification system exists and damaged books are periodically removed from the stocks. Wherever feasible, the books are preserved through binding. Periodically pest control is carried out to prevent damages by infestation and also to maintain hygiene.

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Maintenance of Sports complex:

The physical education director maintains the tracks and ground by cutting down the grass and weeds. The maintenance department ensures periodic cleaning of sports equipment poles by way of anti-rusting, painting, and lubrication of equipment from time to time.

Maintenance of Computers:

The system administrator maintains and upgrades the computer systems whenever they receive request. In addition, lab assistants under the supervision of the system administrator, maintain the working of the institution's computers and accessories.

Maintenance of Classrooms:

The institution has set up a committee for the maintenance of infrastructure. From each department, HOD's submits the requirement list for each academic year to the principal. Based on the department budget, the management allocates the fund. The institution development fund is utilized for the maintenance and repair of furniture and other electrical equipment. There are technicians, masons, plumbers, carpenters deputed by management/daily labors for the building maintenance. The supervisor ensures the maintenance of classrooms and related infrastructure.

Annual Maintenance Contracts:

The annual maintenance contracts (AMC) are followed to ensure the working condition of all water supply equipment and machinery on the college. The AMC take over the maintenance of Generator, Water Purifiers, Biogas plant, and solar power plant.

Fire Fighting Equipments:

The supervisor periodically inspects fire extinguishers placed at different places of the college: buildings, laboratories, hostels, offices, etc. to check their functioning. The refilling steps are taken before the expiry date. The students and staffs are given awareness to use the fire extinguishers.

Security and Garden Maintenance:

The institution has a security system at multiple stages like entrance security, gate security, Hostel security under a security officer. They are entrusted to take care of the security of the buildings, equipment, and infrastructure. Night shift securities also there. Adequate numbers of gardeners are employed for maintaining the gardens and other greenery like lawns, other green spaces, and seasonal flowers.

Electrical Maintenance

Includes all electrical facilities in academic blocks, hostels, Generator, Air conditioners etc. Electrician / Office manager maintain a list of electrical devices that require regular maintenance. Any complaint on electrical repairs is recorded in the register maintained at the power house. The electrical repairs are rectified based on the complaints recorded in the register. A maintenance schedule for electrical devices is prepared and maintained by the Electrician. The maintenance carried out is also recorded.



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GENERAL MAINTENANCE COMMITTEE

Creation of the committee:

Every development is possible when it is continuously monitored and maintained. Our RVS Technical Campus has strong maintenance group members for developing and maintaining institutions infrastructure. This committee carries out the requirements as well as purchase and preventive measures to be taken for each academic year.

Objectives:

- To ensure proper maintenance of both physical and academic facilities.
- To prepare a list for building maintenance and to carry out repair works.
- To monitor and record periodical cleaning of class room, Laboratory and toilets.
- To ensure maintenance of electrical works, safety equipment's, garden and general maintenance.

Policy for Maintenance:

- Prepare a list for the repair works to be done.
- Listing out the need and specification of the repaired items.
- Preparation of budget for the work/equipment's by collecting quotation from the contractor/manufacturer.
- Get proper permission from the management.
- After getting permission for the repair work/service, call the contractor/supplier to carry out.
- Monitor the repair work/supply and install/service works done by the person as per our requirements.
- For supply/purchase of equipment's or tools, proper entries are done like gate pass and invoice is filed.
- After the completion of work, bills are filed and entries made at Maintenance register.


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Academic Year 2020-2021

Date:10/03/2020

MINUTES OF MEETING OF THE MAINTENANCE COMMITTEE

MAINTENANCE COMMITTEE MEMBERS

Sl. No	Name of the staff	Designation / Dept.	Responsibility
1.	Dr. S. Rajasekaran	Principal	Chairman
2.	Dr. A. G. Mohan Das Gandhi	HoD / Civil	Civil & Building maintenance
3.	Mr. V. Rangasamy	Chief Librarian	Library maintenance
4.	Mr. V. Ponnaruselvan	Physical Director	Sports maintenance
5.	Mr. M.P. Vinoth Kumar	System Administrator	Computer maintenance
6.	Mr. S. Thirumoorthi	Chief Security officer	Security maintenance
7.	Mr. V. Gopinath	Electrical Engineer	Electrical maintenance
8.	Dr. D. Rajkumar	HoD / Agriculture	Garden maintenance
9.	Mr. V. Ponnaruselvan	Physical Director	Fire Fighting equipment maintenance

The following points are discussed in maintenance committee meeting,

1. Civil and Building maintenance committee informed to carry out the building maintenance works.
2. Library in charge asked to maintain the book entry register properly.
3. Firefighting maintenance committee requested to verify the expiry date of fire extinguisher and refill the gases.
4. Computer maintenance department informed to update the processor to all computers.
5. Security in charge asked to check the temperature of all students and staffs.


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S. P. Principal
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Copy to: 1. The Principal
2. Maintenance Committee members
3. File

2020-21 Batch Soil Mechanics Lab Entry Note

3.)	S. Darmasalan.	Sieve	S. Darmasalan.
4)	G.M. RAJJA KIRUTHEKHA.	"	Stefy
5	Krupa Princy	"	K.P.
6	Yazhini	"	Yaz
7	Thani Tamil	"	Tamil.
8	Jaswanth	"	Jas
9	Goowsiek	"	Goos.
10.	Harikaran	"	H. Harikaran
11	V. Jeevanarthy	"	V. Jeevanarthy
12.	Niruganathan	"	Niruganathan
13	Nettaji. M	"	M. Nettaji
14	Pouyadarsan	"	Pouyadarsan

date	Name of the staff	staff signature	print purpose	No of sheet printed
21-09-21	Anila Dani	⊙	Course file	15
21-09-21	Nivetha John	⊙	Course file	15
21-09-2021	C: Preetly	C. P. Pth	Course file	15
	S. Janani	S. J. S.	Course file	15
1.11.21	Nivetha John	⊙	Course File	15 nos
1.11.2021	C. Preetly	C. P. Pth	Course file	15
1.11.21	Dr. D. Bhuvaneshwari	D. B. S.	Dani work done	15 nos
1.11.21	G. Sharmila	G. S. S.	Dail work done	15 nos
	S. Janani	S. J. S.	20 th oct to 30 th	15 nos
1.11.21	C. Justin Raj	Gr	ME - Course file	15 nos
1.11.21	Justin Raj. c	Gr	IT - II QP	40 Nos
2.11.21	Justin Raj. c	Gr	AAR Report	61
8/11/21	Justin. C	Gr	AAR report - 3 yrs	4
9/11/21	Justin. c	Gr	QP - Fm	2
9/11/21	Megharatha	Gr	Mark List, Phone no	21 nos
10/11/21	Justin. c	Gr	NAAC files	15
11/11/21	Justin. c	Gr	NAAC 2.2.1	18
11/11/21	Nivetha John	⊙	IAAC Data template	11
15/11/21	S. Janani	S. J. S.	SUR, msu mark list	4
15/11/21	Dr. D. Bhuvaneshwari	D. B. S.	Web portal - III	
			Criteria 2	
			NAAC files.	
15/11/21	Justin. c	Gr	Question paper	
15/11/21	Justin. c	Gr	NAAC. 2.2.1	




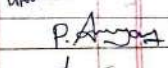

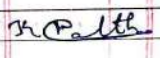




KNOWLEDGE RESOURCE CENTER -					
S.No	Dept	Name	Time		Sign
			in	out	
11.	CSE	M.Sanjeev kumar	11:20	11:30	[Signature]
12	IV - CSE	Peram. K.	11:20	1:20	[Signature]
13.	CSE-III	M. Sabidha	11:20	11:30	[Signature]
14.	CSE-III	Jaganthi	11:20	11:30	[Signature]
15.	CSE-III	R. Mujilaresan	11:21	11:31	[Signature]
16.	CSE-III	S. Parash	11:21	11:35	[Signature]
17.	CSE-III	P. Jagathaswaran	11:21	11:35	[Signature]
18.	CSE-III	P. Hari Vignesh	11:21	11:35	[Signature]
19.	Agri-IV	Aarthya. C	11:21	12:50	[Signature]
20.	"	Shobana. A	"	"	[Signature]
21.	MCS-III	Mohamed shiraz. P	"	"	[Signature]
22.	MIS-III	Dheeraj. mp	12:00	12:15	[Signature]
23.	Civil-IV	D. MOHANRAT	12:02	12:52	[Signature]
24.	Agri-II	B. Srinithya	1:20	1:30	[Signature]
25.	Agri-II	M. Sherba	1:20	1:30	[Signature]
26.	Agri-II	V. Karigalharani	1:20	1:30	[Signature]
27.	Agri-IV	Kuaz. C.V.	1:30	1:45	[Signature]
28.	CSE-III	M. Sabidha	2:00	2:30	[Signature]
29.	"	Nandhini. S	2:00	2:30	[Signature]
30.	"	Nandhini. S	2:00	2:30	[Signature]
31.	"	M. Sanjeev kuma	2:00	2:30	[Signature]
32.	"	S. Suganthi	2:00	2:30	[Signature]
33.	"	Muthu Raja	2:00	2:30	[Signature]
13 / 11 / 2021					
1.	Agri	Shobana	9:15:00	10:00	[Signature]
2.	MCS-III	Shiraz Mohamed I	9:15:00	10:00	[Signature]
3.	Auto	B. Vinay Kumar	10:45	10:55	[Signature]
4.	CSE-IV	B. vijayalakshmi	11:30	1:00	[Signature]
5.	"	R. Meenakshi	"	"	[Signature]
6.	"	Sathya	"	"	[Signature]

FOR STUDENTS					
S.NO	Dept	Name	Time		Sign
			in	out	
7	MCS	M. Monoj Kumar	11:50	12:00	M. Monoj
8	MCS	Santhosh. J	3:25	3:40	S. J.
9	MCS	M. Subharan	3:25	3:50	M. Subharan
15 / 11 / 2021					
10	Agriculture	K. Kowsalya	11:06	11:25	K. Kowsalya
11	Agri-III	R. Punithavathy	11:06	11:25	R. Punithavathy
12	Agri-III	K. Sindhuja	11:07	11:25	K. Sindhuja
13	Mech.	M. M. Gaurik	11:07	11:25	M. M. Gaurik
14	AME	M. Nymma Praveen	12:20	12:40	M. Nymma Praveen
15	AME	C. Ajith	"	"	C. Ajith
16	CSE	M. Sabidha	12:30	12:40	M. Sabidha
17	CSE	E. J. Jeniffer	12:20	12:50	E. J. Jeniffer
18	"	Nandhini. S. R.	12:30	1:00	Nandhini. S. R.
19	CSE	SP. Bavana	12:30	1:00	SP. Bavana
20	Agri	S. Kalyan. S. R.	12:50	1:45	S. Kalyan. S. R.
21	Agri	A. S. Karigalshree	12:50	1:45	A. S. Karigalshree
22	Agri	S. Seshkumareswari	12:50	1:45	S. Seshkumareswari
23	Agri	M. Aishwarya	12:50	1:45	M. Aishwarya
24	Agri	M. Shurashewari	12:50	1:45	M. Shurashewari
16 / 11 / 2021					
1	Auto	C. Ajith	10:45	11:10	C. Ajith
2	"	M. Nymma Praveen	"	"	M. Nymma Praveen
3	"	P. Karthikeyan	"	"	P. Karthikeyan
4	"	Anandhan. A	"	"	Anandhan. A
5	Civil	V. Sathish	"	"	V. Sathish
6	Civil	Nymma	"	"	Nymma
7	Auto	K. Karthikeyan	"	"	K. Karthikeyan
8	Civil	M. Nethaji	"	"	M. Nethaji
9	"	V. Harisharan	"	"	V. Harisharan


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KNOWLEDGE RESOURCE CENTER FOR STAFF

S NO	NAME	TIME	
		IN	OUT
3 4	T. Velusamy	11:50	12:10
02 / 11 / 2021			
1	DINESH.S	01:35	01:45
08 / 11 / 2021			
1	T. Velusamy	11:40	11:50
2	Dr. S.D. Parthasarathy	3:00	3:25
3	P. Arumugam	4:55	5:56
09 / 11 / 2021			
1)	T. Velusamy	11:00	11:15
10 / 11 / 2021			
2)	K. Kalimuthu	12:35	12:45
11 / 11 / 2021			
	T. Velusamy	10:35	10:48
12 / 11 / 2021			
1.	Ganapathi. C.	10:50	11:15
2.	M. Suresh	10:50	11:15
3.	R. Ashok Kumar	10:50	11:15
4.	P. Arumugam	10:50	12:47
13 / 11 / 2021			
1)	T. Velusamy	11:36	11:50
15 / 11 / 2021			
1)	M. Vallabhar	10:45	10:55

DEPT	SIGN
mech	
Tuesday	
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02/03/2020

MU

Record Note

8 Note

S.Sh.

06/03/2020

Mech - A4 Sheet

1 Ream

2 Jout

Agri - A4 Sheet

1 Ream

K. P. J. J.

Mech - A4 Sheet

1 Ream

S. S. J.

cse - A4 Sheet

1 Ream

A. G. J.

Auto - A4 Sheet

1 Ream

M. S. J.

cPrfl - A4 Sheet

1 Ream

K. P. J. J.

S & H - A4 Sheet

1 Ream

K. P. J. J.

Office - A4 Sheet

1 Ream

S. S. J.

12.03.2020

ENVELOPE COVER - MCS SYMPOSIUM

15

D. S. J.

S. S. J.

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S.No	Date & time of complaint Reported	Details of complaint	Dep. Name	Root Cause	Action Taken	Remarks Date of complaint closed	Signature of HOD after complain closed	Signature of responsible person.
1)	16/10/20 4.00 PM	Disk repair	Agri	handling problem	hole blocked by m seal	17/10/20	MVBT	MVBT
2)	17/10/20 9.20	Fluorescent lamp not working	CSE	life of lamp is expired	replace the lamp	17/10/20 P. Anjan	P. Anjan	P. Anjan
3)	20/10/20 10.00	Fluorescent lamp not working	MCS	life of lamp is expired	replace the lamp	20/10/20 Wij	P. Anjan	P. Anjan
4)	20/10/20 10.00	student desk top plate problem	CSE	screw tightened hole blocked by m-seal	hole blocked by m seal	20/10/20	MVBT	MVBT
5)	23/10/20 11.30	student desk top plate problem	CSE	screw tightened hole blocked by m-seal	hole blocked by m seal	25/10/20	K. Venkatesh	K. Venkatesh
6)	24/10/20 12.00	Disk repair	MCS	screw tightened hole blocked by m-seal	hole blocked by m seal	25/10/20	MVBT	MVBT
7)	27/10/20 12.00	student desk top plate problem	CSE	screw tightened hole blocked by m-seal	hole blocked by m seal	28/10/20	K. Venkatesh	K. Venkatesh
8)	28/10/20 11.30	student desk top plate problem	CSE	screw tightened hole blocked by m-seal	hole blocked by m seal	29/10/20	MVBT	MVBT
9)	30/10/20 10.00	student desk top plate problem	CSE	screw tightened hole blocked by m-seal	hole blocked by m seal	31/10/20	K. Venkatesh	K. Venkatesh
10)	9/11/20 2.00	Fluorescent lamp not working	Agri	life of lamp is expired	replace the lamp	9/11/20	P. Anjan	P. Anjan
11)	11/11/20 2.50	Disk repair	Auto	screw tightened hole blocked by m-seal	hole blocked by m seal	12/11/20	MVBT	MVBT
12)	12/11/20 3.15	switch damage	Auto	careless of student	switch is replaced	13/11/20	P. Anjan	P. Anjan

Library Maintenance

S.No	Date	Work Done	Staff name	Dept	Signature
29/9/20		Library cleaning Front and back said & steps			Gomez
12/10/20		Library Front and back said and steps cleaning			P. Anjan
14/10/20		Library table cleaning			S.S.L.
28/10/20		Library cleaning Front and back said			Gomez
5/11/20		Table cleaning			Uma
11/11/20		Table cleaning			Uma
19/11/20		Library Front and back said cleaning			Gomez
27/11/20		Library Full cleaning			P. Anjan
4/12/20		Library cleaning Front and back said & steps			Gomez


Dr. S. VIJAYAN
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 Kumaran Kottam Campus, Kannampalayam
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S. Ramesh
 PRINCIPAL
 RVS Technical Campus-Coimbatore
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		Rvs tcc central library										Ref.No. F/ E05P06/01	
		PREVENTIVE MAINTANCE SCHEDULE - 2020										Issue / Rev.No. 01 / 00	
												Dated.	
S.NO	Equipment Name	JAN	FEB	MAR	APR	MAY	JUN	JULY	AUG	SEP	OCT	NOV	DEC
1	Placing Naphthalene Balls	04/01/2020	06/02/2020	06/03/2020	5	11/05/20	04/06/20	28/07/20	17/08/20	18/09/20	14/10/20	16/11/20	11/12/20
		20/01/2020	22/02/2020	20/03/2020	1	27/05/20			27/08/20	29/09/20	24/10/20	30/11/20	24/12/20
2	House keeping	03-1-20	4-2-20	4-03-20	Q	8-05-20	9-06-20	27-7-20	3-08-20	18-9-20	12-10-20	2/11/20	4-12-20
		10-1-20	11-2-20	12-03-20	H	15-05-20	-	-	10-08-20	29-9-20	19-10-20	11-11-20	11-12-20
3	1)	20-1-20	18-2-20	19-03-20	>	22-05-20	-	-	17-08-20	-	28-10-20	19-11-20	18-12-20
		28-1-20	26-2-20	-	0	27-05-20	-	-	27-8-20	-	-	27-11-20	24-12-20
4	Cleaning with Soft brush	20-01-20	22-02-20	20-03-20	4	27-05-20	04-06-20	28-07-20	27-08-20	29-09-20	24-10-20	30-11-20	24-12-20
			Jan	Jan		Jan						S.Rm	S.Rm
5													
6													
7													
8													




 Director
 RVS Technical Campus-Coimbatore
 Kumaran Kottam Campus, Kannampalayam
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		Rvs tcc central library									Ref.No. F/EOSPOB/01		
		PREVENTIVE MAINTANCE SCHEDULE - 2021									Issue / Rev.No. 01 / 00		
											Dated.		
S.NO	Equipment Name	JAN	FEB	MAR	APR	MAY	JUN	JLY	AUG	SEP	OCT	NOV	DEC
1	Placing NAPthaleneballs	08/01/2021	05/02/2021	05/03/2021	07/04/21	4/5/21		10/7/21	07/08/21	09/09/21	07/10/21	01/11/21	10/12/21
		20/01/2021	19/02/2021	19/03/2021	21/04/21			24/7/21	19/08/21	22/09/21	23/10/21	24/11/21	
2	House Keeping	15-01-21	14-2-21	03/03/2021	21/04/21			31/7/21	02/08/21	06/09/21	13/10/2021	21/11/2021	6/12/21
		12-01-21	11-2-21	11/03/2021					13/08/21	13/09/21	20/10/21	29/11/2021	15/12/21
3	" "	20-01-21	18-2-21										
		27-01-21	24-2-21							22/09/21	27/10/2021	07/11/2021	
4	Cleaning with soft brush	20/01/21	19/02/2021	05/03/21	07/04/2021	04/05/21		10/07/21	12/08/21	06/09/21	13/10/2021	08/11/2021	10/12/21
				19/03/21							22/10/2021		
5	IP5 CHECKING			12/03/21							22/10/2021	26/11/21	
6													
7													
8													




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